

# Simply Transit Proposal Form

*When submitting this proposal form you must disclose all material facts (i.e. information that an insurer would regard as likely to influence assessment or acceptance of the risk). The questions asked below are not to be taken as limiting the scope of the disclosure of material information that is to be made by you. If you are in any doubt as to whether information is material you should disclose it. We recommend that you consult your insurance adviser who is your agent in this matter.*

*Please use block letters and tick boxes where appropriate. If requested, please provide further details in the boxes provided. If there is insufficient space please use an additional sheet of paper. A copy of the completed proposal will be supplied on request but you should keep a record of any information you provide for the purpose of entering into this contract of insurance. A specimen policy is available on request.*

## Full trading name of the Proposer and Address

	Postcode

Website address

Year established

## Business description and type of goods for which cover is required

Do your business activities include:

Market Trading?

Yes  No

Door to door sales to the public or party sales?

Yes  No

If yes, please refer to your insurance adviser before completing the form

Please tell us your estimated gross annual sales turnover

£

Do you require insurance for:

1 Transits by carriers (e.g. post, rail, road or other carriers)?

Yes  No

If yes, please tell us:

a. the maximum sum insured required for any one Consignment

£

b. the maximum sum insured required for any one parcel or package by post

£

c. the estimated annual value of property collected/delivered by carriers

£

N.B. Sums insured must represent the maximum value of all property in any one Consignment, parcel or package

2 Transits in vehicles owned or operated by you or on your behalf? Yes  No

If yes, please tell us:

a. how many vehicles are owned and/or operated by you and/or on your behalf?

b. the sum insured required for any one vehicle

N.B. The sum insured must represent the maximum value of all property in or on any one vehicle, trailer or vehicle and trailer combination at any one time

c. the estimated annual value of property collected/delivered by such vehicles

Do you require cover to be extended to include loss of or damage to property (including samples) in the custody of sales representatives employed by you whilst temporarily removed from vehicles into buildings (other than your own) for safe-keeping? Yes  No

N.B. This extension covers loss or damage caused by fire, explosion, water damage, aircraft or articles dropped therefrom, or theft involving entry or exit by forcible and violent means.

If yes, please tell us:

i. the number of sales representatives employed by you

ii. the sum insured required for any one sales representative

N.B. The sum insured must represent the total value of all property in the sales representative's care, custody or control at any one time (whether contained in buildings and/or road vehicle)

3 Property at Exhibitions, trade fairs or shows? Yes  No

If yes, please tell us:

a. the estimated number of Exhibitions, trade fairs or shows attended annually

b. the maximum value of property (including stands, marquees, etc) at any one venue

c. is cover required for claims resulting from atmospheric, climatic or weather conditions for Exhibitions, trade fairs or shows held in marquees, tents, or in the open? Yes  No

### General Questions

1 Do you require cover for goods in transit to or from places outside the British Isles? Yes  No

2 Have you:

a. suffered any loss or damage relating to the subject matter of this insurance within the last 3 years? Yes  No

b. or any of your directors or partners ever been convicted of, or charged with (but not yet tried for) any criminal offence other than a driving offence? Yes  No

c. ever had any insurer decline, cancel, declare void or impose special terms to any insurance the subject matter of this proposal? Yes  No

If "Yes" to any of the above questions, please provide details in the box below:

All personal information supplied by you will be treated in confidence by the Royal & Sun Alliance Insurance Group of companies and will not be disclosed to any third parties except where your consent has been received or where permitted by law. In order to provide you with products and services this information will be held in data systems of the Royal & Sun Alliance Insurance Group of companies or our agents or subcontractors.

The Royal & Sun Alliance Insurance Group of companies may pass your personal data to other companies for processing on its behalf. Some of these companies may be based outside Europe in countries which may not have laws to protect your personal data, but in all cases the Group will ensure that it is kept securely and only used for the purposes for which you provided it. Details of the companies and countries involved can be provided to you on request.

## Declaration

I/we confirm that information provided by me/us or on my/our behalf is true and accurate and I/we have not withheld any information material to this proposal. If this form has not been completed by me/us personally, I/we declare that I /we have read the completed form and accept full responsibility for the answers. I/we agree that this proposal, declaration and any particulars supplied separately shall be incorporated into and form the basis of this proposed insurance contract between me/us and the Royal & Sun Alliance Insurance plc and I/we agree to be bound by the terms of the policy.

Signature

Print Name

Position held

Date

## Applicable Law

The parties to the Policy have the right to choose the law applicable to the Policy. Unless the parties agree otherwise in writing any dispute concerning the interpretation of this Proposal or the Policy shall be governed and construed in accordance with English law and shall be resolved within the exclusive jurisdiction of the courts of England and Wales

## Customer Complaints Procedure

We aim to provide you with a first class service. If we have not delivered the service that you expect or you are concerned with the service provided, we would like the opportunity to put things right.

### Our complaints process

- Initially, please raise your concerns with your usual business contact.
- If your complaint is not resolved or you are not happy with our response and the course of action proposed, you can progress your complaint to our Customer Relations Office.
- A separate investigation will then be carried out in an attempt to resolve your complaint and a final decision issued. However, if resolution is not possible they will issue a response within 8 weeks of your original complaint.

### Customer Relations Contact Details:

Customer Relations Manager  
Royal & Sun Alliance Insurance plc  
Bowling Mill  
Dean Clough Industrial Park  
Halifax  
HX3 5WA

Telephone: 0800 1076160

Fax: 01422 325146

Email: [halifax.customerrelationsoffice@uk.royalsun.com](mailto:halifax.customerrelationsoffice@uk.royalsun.com)

### What to do if you are still not satisfied

If you are still not satisfied Royal & SunAlliance is regulated by the Financial Services Authority whose arbitration service is the Financial Ombudsman Service, and you may be able to refer your complaint to them.

Financial Ombudsman Service

South Quay Plaza

183 Marsh Wall

London

E14 9SR

Telephone: 0845 0801800

Email: [enquiries@financial-ombudsman.org.uk](mailto:enquiries@financial-ombudsman.org.uk)

Website: [www.financial-ombudsman.org.uk](http://www.financial-ombudsman.org.uk)

### Your rights

Your rights as a customer to take legal action remain unaffected by the existence or use of any complaint procedures referred to above. However, the Financial Ombudsman Service will not adjudicate on any cases where litigation has commenced.